

# Job Description

**Post:** Childcare Apprentice

**Reporting to:** Line manager: \_\_\_\_\_

Nursery Managers: **Lesley Thompson, Sian Caine**

Deputy Managers: **Helen Willis, Emma Hirst, Sam Ross**

**Hours:** 40 hours per week, Monday to Friday, either 51 weeks a year (Jubilee Day Nursery) or Term-time (Jubilee Gems)

## Safeguarding Statement

Jubilee Day Nursery and Jubilee Gems are committed to safeguarding and promoting the welfare of all the children and expects all staff to share this commitment. All members of staff are subject to a DBS check (formally CRB) and satisfactory references.

## Job Description

We have two independent day nurseries with a highly regarded reputation for outdoor learning set in the West Berkshire countryside. You will join a fantastic and caring team who put the children in our care first and support one another.

## Key skills / requirements

- Caring, self-motivated and reliable.
- Great at communicating and building relationships with children and their families.
- Love of the outdoors.

## Purpose and Responsibilities of the role

To provide the highest level of care and learning opportunities for children in your care;

- Support and extend the individual needs and interests of the children in your care.
- Ensure the well-being, health and safety of the children in your care.
- Follow the EYFS Framework and develop engaging learning opportunities.
- Promote and meet all the physical, emotional, social and developmental needs of the children in your care.
- Ensure company policy and practices are carried out at all times.

## Benefits

- On going professional development & training
- Discounted childcare
- Generous sick pay
- Increasing holiday entitlement with length of service
- PerkBox
- Pension scheme
- Uniform provided
- Employee of the month scheme

## Rate of pay

Competitive salary based on experience, discussed at interview.

**Employee Name (please print):** \_\_\_\_\_

**Employee Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Manager Name (please print):** \_\_\_\_\_

**Manager Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

